

Guidelines for contributors



Paper format

1. Please put your name on a separate page
2. title
3. abstract (ca 500 letters), titled: **Abstract**
4. keywords (5 – 10), titled: **Keywords**
5. main text
6. list of references, titled: **References**
7. **separate file:** your entry for CONTRIBUTORS at the end of the book. Can include your email contact address, ca one half page. Document title: your name + contributor.doc

Please do not do: layout + hyphenation(s).

line spacing: 1.5 line spacing.

Font: size 12. Suggested font: Times New Roman

Citations

please cite within text: (authors name + year: page).

Example: "The Confucian family is widely discussed (Lipinsky 2014a: 255). This discourse...".

Please use footnotes as rarely as possible. Footnotes are inserted at the end of the page.

Endnotes are NOT used!

Direct quote:

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References

Please use the Chicago Manual of Style: <http://www.chicagomanualofstyle.org/tools/citationguide.html>

book: authors surname, + author's name(s) (year of publication): *title of book*, + place: publisher. Please mind: xx,xx (year): xxx, x:x. All references end with a period.

Paper: author's surname, author's name (year): "title of paper", name of book editor: *title of book or name of journal*, Vol. Xx no x, pp yy – zz.

Web source: as above + url (date of last access) for example: www.taipeitimes.com (20 May 2014).

Chinese sources: name in hanyu pinyin + characters. Exemption: Author has her own transcription established. Example: Chen Hwei-Syin (instead of Chen Huixin in hanyu pinyin).

Chinese terms: hanyu pinyin in cursive script + Chinese characters. e.g: *funv xinzh* 婦女新知

Rules:

- hanyu pinyin is written without capital letters, exception: names.
- English titles: capital letters for all substantives. Example: The Danger of the Bunun Head Hunters in Tribal Villages....
- every entry ends with a period.
- For Chinese/Taiwanese publishers: please use the English name. Do not add the Chinese name additionally, if you have already used the English one.
- It is obvious that you have Chinese language sources. Please do not add "in Chinese" where this is obvious.
- Internet sources retrieved at/ accessed on + date: please omit and only write the date in brackets, eg accessed on 5 March 2014 → (5 March 2014).

not necessary, please omit:

Zhang, Zhengfan (張正藩) (1970). 華僑教育綜論 A Collection of Essays on Overseas Chinese Education (in Chinese), Taipei: The Commercial Press. (商務印書館)

Tsai, Ming-Chang (2011). Foreign Brides Meet Ethnic Politics in Taiwan, *International Migration Review* 45 (3): 243-268, Summer.

Please do not shorten names, for example Chen HS should be Chen Hwei-Syin, or Bader, C. Should be Bader, Claus.

Examples:

Pollan, Michael (2006). *The Omnivore's Dilemma: A Natural History of Four Meals*. New York: Penguin.

Kelly, John D (2010). "Seeing Red: Mao Fetishism, Pax Americana, and the Moral Economy of War." In: Kelly, John D.; Jauregui, Beatrice; Mitchell, Sean T.; Walton, Jeremy (eds): *Anthropology and Global Counterinsurgency*, Chicago: University of Chicago Press, pp 67–83.

Huang Shuling 黃淑玲 (2000): 'Biantiao de 'ngasal': Hunyin, jiating, xinxingye yu sige Taiya juluo funv 1960-1998''變調的'ngasal': 婚姻、家庭、性行業與四個泰

雅聚落婦女1960-1998''['Ngasal' [Home] in transition: Matrimony, Family, and Sexual Behaviour: Women from Four Atayal Settlements 1960-1998]. *Taiwan shehuixue yanjiu*, No.4, 97-144.